

CITIZEN REQUEST FORM

FY2007-2011 Capital Improvement Plan
FY 2007 Operating Budget

City use only
Log #
Request #

Organization (if applicable):	Date:
Name/Contact:	Phone Number:
Address:	Zip Code:
Neighborhood:	Council District:

TYPE OF REQUEST

(CHECK ONE ONLY: PLEASE USE SEPARATE SHEET FOR EACH REQUEST)

Capital Improvement Projects:

CIP Projects are significant capital investments such as new construction and renovations to better serve your community (ex.: parks, libraries, fire stations, police facilities, major roads, but **not repairs and preventative maintenance**)

- | | | | |
|-------------------------------------|--|---|---|
| <input type="checkbox"/> Water-S | <input type="checkbox"/> Library-E | <input type="checkbox"/> Wastewater-R | <input type="checkbox"/> Health-H |
| <input type="checkbox"/> Aviation-A | <input type="checkbox"/> Housing-P | <input type="checkbox"/> Civic Center-B | <input type="checkbox"/> Storm Drainage-M |
| <input type="checkbox"/> Fire-C | <input type="checkbox"/> Street & Bridge-N | <input type="checkbox"/> Police-G | <input type="checkbox"/> Parks-F |

Operating Budget (Operation or Maintenance):

The following items are not Capital Improvement Projects but are daily maintenance and operation services. If any of your concerns or request include the following you may contact the City of Houston's new 3-1-1 Helpline or you may dial (713) 837-0311. The operators are available 24 hours a day, 7 days a week to assist you with your request. You may also turn your request into the CIP Coordinator who will forward the information to the appropriate department.

- | | | |
|---|--|---|
| <input type="checkbox"/> Abandoned Buildings | <input type="checkbox"/> Street Signage & Striping | <input type="checkbox"/> Storm Sewer Cleaning |
| <input type="checkbox"/> Abandoned/Junk Vehicle | <input type="checkbox"/> Street Lights | <input type="checkbox"/> Ditch Cleaning |
| <input type="checkbox"/> Overgrown Weeds | <input type="checkbox"/> Traffic Control | <input type="checkbox"/> Water Lines |
| <input type="checkbox"/> Illegal Trash Dumping | <input type="checkbox"/> Street Maintenance | <input type="checkbox"/> Sanitary Sewer Lines |
| <input type="checkbox"/> City Facility Repair | <input type="checkbox"/> Garbage Pick-up | <input type="checkbox"/> Recycling |

DESCRIPTION OF REQUEST

(Please be specific)

Location/Address: (ex: 1234 Street Ave. or SW Corner of Texas St. and Main St.
What is needed:

Requests must be submitted by March 17, 2006

Please mail form before March 17, 2006
Fold on dotted line and seal

Return Address

City of Houston
Building Services Department
Attn: Issa Dadoush, Director
P.O. Box 1562
Houston, Texas 77251-1562